



PASSENGER ELEVATOR SAFETY TIPS

As an elevator riding passenger; the following are recommendations on how you can empower yourself to recognize potential hazards and minimize accidents and injuries:

- 1) Never step forward to get on an elevator until you first make sure the car is actually there.
- 2) When entering and existing; **ALWAYS** look down to make sure the elevator is level with the floor so you don't trip.
- 3) In case of fire, **NEVER** use an elevator. Find an exit!
- 4) If you are inside an elevator and the doors won't open, stay calm, ring the alarm bell, and use your phone or the phone in the elevator, if there is one. **NEVER** bang on the doors or try **FORCE** them open.
- 5) If an elevator is malfunctioning – for example, making a strange noise or closing its doors too fast – please report it to the building owner/management immediately!

"Elevator Safety Is No Accident"